

EUROPEAN FEDERATION OF CLEAN AIR AND ENVIRONMENTAL PROTECTION ASSOCIATIONS

The European Symposium on Environmental Protection

STATUTE

I Denomination and domicile

The “European Federation of Clean Air and Environmental Protection Associations”, herein after called EFCA, is a scientific international, non-political, non-governmental and non-profit expert organisation, committed to the advancement of environmental science, environmental technology, environmental policy and environmental management, recognizing the need for protection of the environment and public health, in the interest of European environmental policy and the national Associations in the whole of Europe.

The legal domicile of EFCA is in Delft, The Netherlands.

II Objectives

A The principle objectives of EFCA are:

1. to encourage professional activity in Europe in the field of air pollution, climate change and environmental protection and related technology and so help to find solutions for environmental pollution problems timely;
2. to bring to attention of the regulatory bodies in Europe and their agencies projects which are urgently required in the eyes of European professional experts from industry, science, administration and other parties involved;
3. to foster cooperation among European Clean Air and Environmental Protection Associations;
4. to foster cooperation between European professional experts;
5. to foster permanent education of the professionals;
6. to foster education and information about current air pollution and environmental protection problems;
7. to foster a correct use of the scientific knowledge on air pollution and environmental protection.

B In order to further the attainment of these objectives EFCA may:

1. encourage member Associations to take responsibility for conducting national and international Congresses on Clean Air and Environmental Protection, taking into account the conference agenda of the International Union of Air Pollution and Environmental Protection Associations (IUAPPA);
2. develop and promote programmes of scientific and technical symposia on selected, specialized topics in the field of air pollution and environmental protection and encourage member Associations to take responsibility for conducting such symposia periodically; such symposia can be sponsored by EFCA as "The European Symposium on", if they fulfil the requirements as meant under V and VI;
3. encourage the 'meeting place' function of these symposia in order to foster cooperation between European experts;
4. develop courses for the education of professional expert at different levels;
5. where possible and appropriate, to seek to serve in an advisory role on scientific, technological or feasibility aspects of environmental policy to governmental bodies such as the European Commission;
6. provide on request peer review on matters related to air pollution and environmental protection policy.

C In pursuing these objectives:

1. EFCA shall observe the basic policy of non-discrimination and affirm the rights of experts to take part in European scientific activity related to air pollution and environmental protection science and technology without regard to race, ethnic origin, religion, political philosophy, citizenship, language or sex.
2. EFCA shall recognize and respect the independence of its members.

III Membership

A The Federation has Members, Associate Members and Observers.

B Members

1. Members are:
 - a. national scientific and technical associations in Europe, dealing with one or several aspects of environmental protection;
 - b. international scientific and technical unions or associations, with their legal domicile in Europe, active in the field of air pollution and environmental protection;
2. A national association shall be a non-political, non-governmental, non-profit making, professional union or association effectively promoting activities in the field of air pollution science, prevention and control technology, legislation, environmental protection and the like.

3. An international scientific union or association with its legal domicile in Europe shall be an internationally operating non-political, non-governmental, non-profit making, professional organization devoted to the promotion of activities in the field of air pollution science, prevention and control technology, legislation, environmental protection and the like.

C Associate members

1. An associate member shall be a European or international, non-political, non-governmental, non-profit making professional union, association or institution, whose activities fall in the field of environmental sciences, technology, legislation, environmental protection and the like.
2. A professional European organisation or institution, with an international scope, with a specific interest in environmental protection or any of its aspects can become an associated member of EFCA.
3. National or European research institutes performing research in either of the fields of air pollution science, technology, legislation, environmental protection and the like can become associated members of EFCA.

D Observers shall be national or international associations or unions as meant under (A) who consider full membership.

E Prospective members or associate members will apply for membership in writing. Their application will be considered by the Assembly which will decide on acceptance.

F Members or associate members may discontinue their membership, and observers their observer status by informing the central secretariat of their wish to do so. The central secretariat will acknowledge the receipt and acceptance of such information.

IV Decision-making body

- A**
1. The Assembly of Members (shortly Assembly) will be the decision-making body of EFCA. Each member is entitled to one seat in the Assembly.
 2. The Assembly elects a president and not more than four vice-presidents, for a term of three years. Officials may be re-elected once.
 3. The Assembly elects from its members an Executive Committee; the president, the vice-presidents and the secretary-general and treasurer are members of this Committee.
 4. Each former president is a member of the Assembly. They shall not be entitled to vote but carry the title "Past-president and member of the Assembly".
 5. An associate member and an observer are entitled to one seat each in the Assembly.
 6. The Assembly should meet once a year; the meeting may be convened by correspondence.

B The Assembly, or by mandate by the Assembly the Executive Committee, is entitled:

1. to make binding agreements with member associations with respect to time schedule and venue of the international Clean Air and Environmental Protection Congress as meant under II.B.1.
2. to establish the Programme of EFCA as meant under II.B.2 and to make binding agreements with the Member Associations as to the organisation of such symposia.

C The Assembly, or by mandate the Executive Committee may establish committees to fulfil specified tasks.

D Decisions of the Assembly will be taken by majority of votes, with the exception of decisions as meant in articles IX or X. A member will be entitled to one vote. Associate members and observers will not be entitled to voting.

E Voting on matters will be made orally; voting on persons will be made in writing.

V Language

1. The official language of EFCA is English. Depending on the occasion other languages may be chosen in addition.
2. At an international Congress as meant under II.B.1 or a specialised conference as meant under II.B.2 the official language of EFCA should be used. If another language is allowed simultaneous translation should be provided.

VI Congresses and Symposia

1. The Congresses and symposia as meant under II.B.1 and II.B.2 are organized entirely at the risk of the performing member, or associate member. Proceedings may be issued.
2. Any member or associate member of EFCA is committed to disperse the information on EFCA-symposia among its members timely.

VII The central secretariat

1. EFCA is supported by a central secretariat.
2. The central secretariat is entitled to receive means and to collect dues from the members; to administrate funds and to keep accounts. After a financial year a balance sheet will be produced for information of the Assembly.

VIII Finance

1. Each member and associate member shall pay an annual subscription. Observers may pay a fee. The amount to be paid by each member or associate member shall be determined by the Assembly. The Assembly has the power to remove any member or associate member whose annual subscription has remained unpaid.

2. The financial outcome of congresses and symposia as meant under II.B.1 and 2 is the responsibility of the host organization. EFCA will not be liable for the financial outcome of these congresses and symposia.
3. EFCA and/or its secretariat are allowed to raise additional funds in any legal way.
4. The finances of EFCA will be duly audited; they are approved by the Assembly.

IX Change of Statute

- A Any decision on a change of the statute should be taken in a meeting which has been convened with the explicit mentioning of a proposal to this purpose. Such a decision wants a two third majority in a meeting where two third of the voting members is represented. Voting by proxy is allowed.
- B A proposed change of the statute should have been circulated among members three months in advance.

X Discontinuation of EFCA

- A A decision to discontinue EFCA should be taken with two third majority of the valid votes in a meeting of the Assembly with three fourth of the members present.
- B If the quorum fails to be present a decision may be taken in a next meeting of the Assembly, irrespective of the attendance by the members by two third majority. Such a meeting should be arranged after at least three and maximally six months after the first meeting.

XI Bye-laws

The Assembly may establish supplementary rules on membership, activities, the functioning of EFCA, tasks of the Executive Committee and meetings in Bye-laws.

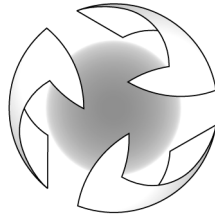
This Statute was established at the meeting of the Assembly on 6 November 1996 at Strasbourg and signed by the founding members.

For the <i>Association pour la Prévention de la Pollution Atmosphérique</i>	: P. Gaussens
For the <i>Kommission Reinhaltung der Luft im VDI und DIN</i>	: K. Grefen
For the <i>Comitato di Studio per l'Inquinamento Atmosferico -ATI</i>	: G. Zerbo
For the <i>Vereniging LUCHT</i>	: L.A. Clarenburg
For the <i>National Society for Clean Air and Environmental Protection</i>	: T. Crossett

It was updated at the Assembly meeting in Dubrovnik, Croatia on 8 October 2003 and signed by:

G. Fumarola, president

J. van Ham, secretary-general



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Bye-laws

Members

1. EFCA recognizes three grades of membership:
 - members
 - associate members
 - observers
2. Observers can be organisations which are considering membership. They do not have a vote in the Assembly.
3. Functions and duties of the members are laid down in the Statute.

Assembly

1. Members, associate members and observers have a seat in the Assembly.
2. In addition, the Assembly may have Honorary Members.
3. Honorary members will be individuals who made outstanding contributions to the development of the federation.
 - 3.1 Nominations for Honorary Membership will be considered by the Executive Committee.
 - 3.2 The Assembly decides on any nomination at its annual meeting. Voting may be by secret ballot.

President

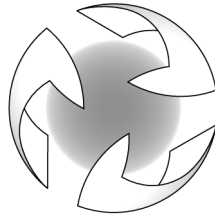
Functions and duties of the president shall be as follows:

- chairing the meetings of the Assembly and the Executive Committee;
- organisation of relationships with international organisations and with other important environmental bodies, directly and by delegation;
- encouraging members to take initiatives for activities under the auspices of EFCA;
- recruitment of new members.

Secretariat

Functions and duties of the Secretariat shall be as follows:

- organisation of the communication between member associations, promoting the exchange of information and facilitating the mutual help and assistance among members;
- assisting members with the conduction and promotion of conferences under the auspices of the federation;
- collection of dues, administration of funds and keeping of accounts; coordination of fundraising; drafting of a balance sheet at the end of each financial year for approval by the Assembly; drafting of the next years budgets; the accounts shall be audited annually and duly signed by an independent qualified auditor;



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- assistance to the president and members in the recruitment of new members; processing of applications;
- organisation of meetings of the Assembly and the Executive Committee; preparation of the agenda and supporting documents for such meetings; publication of a report on such meetings;
- drafting of an annual report;
- preparation and periodic publication of the EFCA Handbook;
- collecting and processing relevant information for EFCA's website;
- facilitation of liaison with other environmental bodies.

Voting procedures

1. Assembly

Decisions in the Assembly are taken by majority of votes if not stated differently in the Statute. In the case of an equality of votes the chairman shall have a casting vote. The quorum for a meeting of the Assembly will be one half of the total number of members of the federation, one of whom must be the president or a vice-president.

2. Executive Committee

Decisions in the Executive Committee are taken by majority of votes. The quorum for a meeting will be one half of the total number of members of the Executive Committee, one of whom must be the president or a vice-president. The chairman will have a casting vote.

Annual fees of members

1. All members will pay an annual members fee in accordance with their financial position.
2. Observers may pay an annual fee.
3. The Assembly decides on maximal and minimal fees after having discussed the next years budget.
4. Members fees of Associate members will be agreed in dependence of the specific relation and interest of the member; any agreement is to be approved by the Assembly.
5. Honorary members of the Assembly do not pay a fee.

Authorisation of expenditure

Funds of EFCA will be committed by two members of the Executive Committee.

These Bye-laws were established at the Assembly meeting in Dubrovnik, Croatia on 8 October 2003 and signed by:

G. Fumarola, president

J. van Ham, secretary-general